

South Dakota Streamlined Sales Tax Agreement

Certificate of Exemption

Warning to purchaser:

This is a multi-state form. Not all states allow all exemptions listed on this form. Purchasers are responsible for knowing if they qualify to claim exemption from tax in the state that is due tax on this sale. The state that is due tax on this sale may be notified that you claimed exemption from sales tax.

The purchaser will be held liable for any tax and interest, and possible civil and criminal penalties imposed by the member state, if the purchaser is not eligible to claim this exemption.

1. ☐ Check if you are attaching the Multistate Supplemental form.

☐ ☐ If not, enter the two-letter abbreviation for the state under whose laws you are claiming exemption.

2. ☐ Check if this certificate is for a **Single Purchase Certificate**. Invoice/purchase order # _____

3. **Print or type**

A. Name of purchaser			
B. Business address	City	State	Zip code
C. Purchaser's tax ID number	State of Issue	County of Issue	
D. If no tax ID number, enter FEIN			
E. If no ID number or FEIN, enter Driver's License Number/State Issued ID number			state of issue
F. Foreign diplomat number			
G. Name of seller from whom you are purchasing, leasing or renting			
H. Seller's address	City	State	Zip code

4. **Purchaser's Type of business.** Circle the number that best describes your business.

- | | |
|---|---------------------------------------|
| 01 Accommodation and food services | 11 Transportation and warehousing |
| 02 Agriculture, forestry, fishing, hunting | 12 Utilities |
| 03 Construction | 13 Wholesale trade |
| 04 Finance and insurance | 14 Business services |
| 05 Information, publishing and communications | 15 Professional services |
| 06 Manufacturing | 16 Education and health-care services |
| 07 Mining | 17 Nonprofit organization |
| 08 Real estate | 18 Government |
| 09 Rental and leasing | 19 Not a business |
| 10 Retail trade | 20 Other (explain) _____ |

5. **Reason for exemption.** Circle the letter that identifies the reason for the exemption.

- | | |
|--|---|
| A Federal government (Department) _____ | H Agricultural |
| B State or local government (Agency) _____ | I Industrial production/manufacturing <u>Does not apply in SD</u> |
| C Tribal government | J Direct pay permit |
| D Foreign diplomat | K Direct mail |
| E Charitable organization | L Other (Explain) _____ |
| F Religious or educational organization | |
| G Resale | |

6. **Sign here** I declare that the information on this certificate is correct and complete to the best of my knowledge and belief.

Signature of authorized purchaser _____ Print name here _____ Title _____ Date _____

Examples of services subject to sales or use tax are:

- accounting
- computer
- consulting
- architectural
- engineering
- inspections
- linen & towel services
- laundry services
- snow removal

Use tax is also due on supplies taken out of retail inventory for the business' use. Use tax is due on these items in the filing period they are taken out of inventory.

Exempt Entities

The sale of products and services to the following entities is exempt from South Dakota sales and use tax.

- Indian Tribes
- United States government agencies
- State of South Dakota
- Public or municipal corporations
- Municipal or volunteer fire departments
- Public schools, including charter schools that are supported by public or municipal corporations
- Non-profit hospitals
- Religious or private schools
- Relief agencies

Governments from other states, public schools and state universities are exempt from the law in that state provides a sales tax. Purchases of goods and services from the following states are exempt from the following states' sales tax: Colorado, Indiana, Ohio, Illinois, Delaware, Montana, New Hampshire, and New York.

Documentation Required

Government entities must provide a copy of the purchase order or a check stub showing the purchase was paid from government funds.

- Government entities do not need to provide a permit number on the exemption certificate.
- Non-profit hospitals must provide a permit number to the seller.
- Relief Agencies and Religious Organizations must provide an exemption certificate with a permit number. The permit number must be "RS," or "RE." The purchase must be made with exempt entity's funds.

When a purchase is made with a credit card, a copy of the credit card must be kept as documentation.

Federal Credit Cards

The federal government uses GSA SmartPay® 2 cards as described below. The taxable status of each card is explained in the description. The government credit card number must be kept as documentation if the purchase is exempt.

Travel Cards have a blue border and feature a U.S. flag and a large jet. The card is imprinted with: "For Official Government Travel Only." These cards can be used for meals, lodging, rental cars, and similar travel-related venues. Travel cards start with 4486, 4614, 5568, or 5565. Purchases made with Travel cards that have a sixth digit of 1, 2, 3, or 4 are subject to sales tax. Purchases made with Travel Cards that have a sixth digit that start with 0, 6, 7, 8, or 9 are exempt from sales tax.

Fleet Cards have a green border and feature a U.S. flag and highway. The card is imprinted with: "For Official Government Fleet

for fuel and maintenance of Fleet cards start with 8699, and cards are paid for directly by the government and are exempt from sales tax.

Tax Exempt Cards feature a U.S. flag and a "For Official US Government Tax Exempt." These cards are used for purchases of goods, furniture, office supplies, and other items. Cards start with 4486, 4614, 4716, 5565, or 5568. Purchases made with these cards are paid for directly by the government and are exempt from sales tax.

SmartPay® 2 Cards begin with 5568. The sixth digit on the card indicates the type of card. Cards starting with 5568 are for the U.S. Government. These cards are used for purchases of goods, services and travel-related items. Purchases made with these cards are paid for directly by the government and are exempt from sales tax.

Documentation Required

For certain state employees to use a SmartPay® 2 card for the personal use by the employee, the card must be tax exempt. Retailers need a copy of the purchase order slip or some other proof of purchase. This card is labeled Citibank Seal in the upper left-hand corner. Initials such as DOT. There is a signature line for state employees, this is for the individual, not the state. At the bottom, purchases made with this card are exempt from sales tax.

April 2007

South Dakota
Hotels, Motels, and
Campgrounds
April 2011

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Mrs. Bu

1, 2, 3, 4

1, 2, 3, 4